



JOB DESCRIPTION

Title: **ENVIRONMENTAL COMPLIANCE
INSPECTOR**

Department: Public Services/Building Inspection

Class Code: 3126

FLSA Status: Non-Exempt

Effective Date: August 15, 1998 (Rev 7/01)

Grade Number: 17

GENERAL PURPOSE

Under general supervision from the Chief Building Official performs technical duties in overseeing and monitoring environmental and construction regulations to insure public safety, health, and welfare related to the Murray City Ordinance for the Smelter Site Overlay District.

EXAMPLE OF DUTIES

- *-- Interface with state and federal regulatory agencies as well as developers, contractors, and consultants, as required.
- *-- Monitors collection, sampling, testing, and analysis procedures of air, materials sampling when working in category IV.
- *-- Provides quality assurance monitoring of contracted quality assurance program.
- *-- Keeps detailed logs of city time and expenditures related to remediation and institutional controls.
- *-- Provides field documentation regarding work, procedures, progress, disposal locations of contaminated materials.
- *-- Oversees enforcement of institutional controls after site remediation, assisted by planning and zoning.
- Inspects grading, excavations and new construction for compliance with approved work plans and adopted construction codes.
- Performs related duties as assigned by Chief Building Official.

MINIMUM QUALIFICATIONS

Education and Experience

- Graduation from college with a Bachelor of Science Degree in Engineering or Geology, to include three (3) years experience in engineering, construction, or inspection and three (3) years experience in materials testing or equivalent combination of education or experience.

Special Requirements

- Must have a valid Utah Driver License; 1910.120 HASWOPER Training (40 hours) within 30 days of hire date.

Necessary Knowledge, Skills and Abilities

- Considerable knowledge of soils, testing methods, grading, drainage, paving, construction codes, current building construction methods, materials, tools, and equipment.
- Ability to detect hazards and violations of requirements during field inspection work; ability to enforce regulations with firmness, tact and impartiality; ability to read and accurately interpret plans and specifications and compare them with construction in progress.
- Ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees; other departments; contractors; consultants; and other governmental agencies.

TOOLS & EQUIPMENT USED

Personal computer, including word processing and inspection software; motor vehicle; portable radio; phone; ladder or scaffolding; tape measure; level, hand tools, copy and fax machine, reference codes.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed mostly in office settings. Some outdoor work is required in the inspection of various land use developments, or construction sites. Hand-eye coordination is necessary to operate tools, computers and various pieces of office equipment.
- While performing the duties of this job, the employee is regularly required to stand; sit; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.
- The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, or airborne particles.
- The noise level in the work environment is usually quiet in the office, and moderate to loud in the field.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

EMPLOYEE'S SIGNATURE: _____ DATE: _____

H. R. DEPT. APPROVED BY: _____ DATE: _____

*Essential functions of the job.